



Board of Education of the City of St. Louis  
**CAREER OPPORTUNITY**

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<b>Position Title:</b>	Secondary Military Science Teacher - Marine
<b>Payroll/Personnel Type:</b>	11 Month
<b>Job #:</b>	8260
<b>Reports to:</b>	Principal
<b>Shift Length:</b>	6.5 Hours a Day
<b>Union Eligibility:</b>	Eligible

**Position Summary:**

SLPS is seeking talented Educators with a broad base of knowledge in curriculum and pedagogy. In accordance with Marine Corps Order P1533.6C the Senior Marine Instructor (SMI) is the person responsible for the overall operation of a Marine Corps Junior Reserve Office Training Corps within a high school. Responsible to the Commanding Officer of his/her Marine Corps District, SMI, and the secondary school principal for the adherence to all provisions of MCO P1533.6C. In this position, Teachers are expected to plan, organize and deliver programs of instruction that support the premise/core belief that all children can learn and implement activities that promote the learning goals and academic expectations. Our diverse student population deserves and appreciates Teachers who are committed and who have a passion for their work.

**Essential Functions:**

- Meet and instruct assigned classes in the locations and at the times designated
- Plans a program/lesson of study that, as much as possible meets the individual needs, interests, and abilities of the students
- Prepare for classes assigned and show written evidence of preparation upon request of the principal
- Demonstrate an overall knowledge of one's discipline(s) that allows him/her to teach to the student's ability levels and learning styles
- Maintain accurate, complete, and correct records as required by law, district policies, and administrative regulations
- Create a classroom environment that is conducive to learning and appropriate to the maturity and interest of the students
- Encourage students to set and maintain standards of classroom behavior
- Strive to implement by instruction and action the district's philosophy of education and instructional goals and objectives
- Assess the progress and accomplishments of students regularly and provides progress reports as required
- Communicate expectations, criteria for assessment, student progress, and student strengths/weaknesses to parents and students
- Assesses students' special needs and collaborates with school services and community agencies to meet those needs
- Take all necessary and reasonable precautions to protect students, equipment, materials, and facilities
- Maintain confidentiality of information concerning students, colleagues, and parents
- Modifies own professional development plan to improve instructional performance and promote student learning
- Demonstrate high standards of professionalism and ethics
- Assist in upholding and enforcing school rules, administrative regulations, and Board policies.



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- Responsible to the secondary school principal for all courses under the current Marine Corps JROTC Program of Instruction
- Serve as the responsible officer for all Marine Corps matters in a Marine Corps JROTC unit
- Serves as the Military Property Custodian (MPC) for the JROTC unit property
- Wear and maintain all required Marine Corps uniforms
- Perform other tasks as assigned by the building principal
- Perform additional duties as may be assigned by the secondary school principal

**Knowledge, Skills, and Abilities:**

- Possess knowledge of district policies and mandates related to parent involvement, discipline, and student achievement
- Possess a willingness to interact on a personal level with parents
- Demonstrate organizational skills related to all Essential Functions listed above
- Demonstrate knowledge and ability to create an effective Parent Resource Center
- Demonstrate patience and compassion with students, staff, and parents in a variety of settings
- Develop trusting relationships with parents, teachers, and students
- Work effectively on a team and with parents
- Work collaboratively with peers and others
- Possess knowledge of various cultures' values, behaviors, beliefs, and traditions
- Possess strong and effective written and oral communication and presentation skills with all constituencies
- Passionate about improving public, and urban education and driven to make a difference
- Demonstrates initiative and problem-solving capabilities
- Maintain certification and professional development as required by the state and district in which employed
- Maintain satisfactory instructor evaluations by the secondary school principal

**Experience:**

- Minimum of 5 years of successful classroom teaching experience (preferred)
- Administrative or coaching experience (preferred)
- Experience in research-based instructional practices (preferred)
- Must be an officer or warrant officer who is on the retired list of United States Marine Corps officers
- Retired, having served a minimum of 20 years of active service

**Education and Requirements:**

- Submission of a notarized letter from the appropriate branch of the armed services indicating the applicant is an approved Junior ROTC Instructor (required)
- Eligible for a Junior ROTC Instructor Certification (required)
- Possess a certification letter as an SMI from the Commanding General, Marine Corps Combat Development Command (C46), 1019 Elliot Road, Quantico, VA 22134-5130
- Meet current Marine Corps height and weight standards
- Must have, as a minimum, a baccalaureate degree
- Must have had active duty teaching or instructor experience



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- Must re-apply for re-certification from the Marine Corps as required in MCO P1533.6C every four years

**Physical Requirements:**

- Must be physically able to operate a motor vehicle
- Must be able to exert up to 10 pounds of force occasionally, and/or a negligible amount of force constantly to lift, carry, push, and pull or otherwise move objects, including the human body
- Light work usually requires walking or standing to a significant degree

**Working Conditions and Environment:**

- Work is routinely performed in a typical interior/office environment
- Very limited or no exposure to physical risk
- Have no physical limitations, which prohibit them from performing their duties

**Disclaimer:**

**The information contained in this job description is for compliance with the Americans with Disabilities Act (ADA) and is not an exhaustive list of the duties performed for this position. Additional duties are performed by the individuals currently holding this position and additional duties may be assigned.**

**Review/Approvals:**

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Employee Date

\_\_\_\_\_  
Immediate Supervisor Date

\_\_\_\_\_  
Human Resources Date

***In connection with hiring for this position the district shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, sexual orientation, age, disability, veteran status or national origin.***